



Youth Ministry Coordinator

St Chads is a community of people who love God and want to share his love with Romiley. We love to worship him together on Sundays and seek to serve every generation of our community throughout the week. Our life together is united by three goals:

Glorifying God, Loving Community, Following Jesus



St Chads has had a thriving youth ministry for many years with a highly committed, gifted and spiritually alive team of volunteers leading groups for our young people on Sundays and through the week. We are seeking a passionate and spiritually mature individual who demonstrates a deep love for Jesus, a servant-hearted leadership style, and a strong calling to implement our vision for young people in the life of St Chads.

Introduction

Thank you for your interest in this role; we are praying for all those who are considering it as you discern what God is calling you to. The purpose of this document is to give you a brief introduction to the life and vision of St Chads, specifically youth ministry, and to describe the role and person specification.

Job summary

We are seeking a paid team member to play an integral role in implementing our shared vision for youth. The ideal candidate will have the skills to bring this vision to life, the character to work collaboratively under the leadership of our curate, and the passion to inspire young people to follow Jesus wholeheartedly.

Context

In summer 2025 our current youth worker will be leaving their post. We have taken time to prayerfully discern God's vision for the next season of youth ministry at St Chads and we believe God is calling us to create this new role based on some specific principles:

- All our ministries have the same shared vision of '*more people, more like Jesus*', rooted in our three goals of: Glorifying God, Loving Community and Following Jesus.
- Our aim for paid staff roles isn't simply to do the work of ministry but to enable our volunteer members of the church to fulfil their callings in healthy teams. To achieve this, the role of paid staff is to both oversee and support ministry.
- We have brilliant people with a rich range of gifts on our youth team and we want paid staff to empower them, not replace them.

Our curate Dave has extensive experience, wisdom and understanding of youth ministry, and a calling to take the lead in our vision for youth ministry alongside his many other responsibilities. The role of the Youth Ministry Coordinator is therefore to work with and support Dave and our team, and to implement the vision in four areas: (more details in the job specification)

- To be an active part of the team in Youth Church on Sundays and our two midweek evening discipleship groups.
- To work with the team to develop vision and new opportunities under Dave's leadership and direction.
- To be a link between each team, giving continuity of connection for the youth teams and young people.
- To administrate our youth ministry, covering communications, event planning, data management, safeguarding etc.

St Chads Romiley

St Chads is a dynamic and joyful church family of all generations, based at the heart of its community in Romiley. We gather on Sundays but seek to serve every generation of our community through the week. We work closely in partnership with The Romiley LifeCentre and Cherry Tree Project; the leadership of both are actively part of our leadership team.

Our three anchors.

All that we do at St Chads is rooted in three anchors, Glorifying God, Loving Community and Following Jesus. We are fully committed to our ministry amongst young people being rooted in all three of these as follows:

Glorifying God

St Chads has been glorifying God since its foundation in 1866 and this is core to our vision. Youth ministry glorifies God by having a vision for our young people to encounter God and experience his love. We seek for our ministry to go way beyond entertaining our young people, to be God-focused, and expectant to see the power of the Holy Spirit in young people's lives.

Loving Community

Young people flourish in community, and we passionately believe that a diverse team of volunteers of different generations who share a God-given love for our young people creates a healthy context for this flourishing. Our young people are growing up in an individualistic, technology-driven culture, which makes the place of community both with their friends and older generations so crucial to helping them grow up in a healthy way. We recognise the aching need young people have for love and the value of adults beyond the home valuing them. We care more that our teams are loving than cool and we believe our young people feel similarly.

Following Jesus

We seek to be a community of disciples following Jesus on his mission to see his kingdom come. The role of the Youth Ministry Coordinator will include supporting and encouraging team members and young people on their journey as disciples, and helping those who attend groups to start a journey following Jesus.

PERSON SPECIFICATION

Essential Characteristics

Christian Faith and Values

- A committed disciple of Jesus with a deep, personal prayer life.
- Open to the work of the Holy Spirit and aligned with traditional church teachings.
- Actively involved in a local church and in accountable relationships.
- Willingness to become a full worshipping member of St Chads and embody its vision and values.
- An infectious passion for prayer and deep belief in reliance upon God expressed by a vibrant prayer life.

Personal Qualities

- A deep love for young people and passion to see them grow in faith in Jesus
- Relationally warm and able to build strong connections across ages and backgrounds.
- Emotionally intelligent, empathetic, and able to manage conflict redemptively.
- Resilient, flexible, and able to approach challenges with a positive, faith-filled attitude.
- Strong commitment to safeguarding, inclusion, and justice.
- Excellent organisational and communication skills.

Experience and Skills

- Proven experience in youth ministry or a similar context.
- Demonstrated ability to lead and support volunteer teams with humility and vision.
- Skilled in managing time and tasks effectively under pressure.
- Familiar with safeguarding and health & safety best practices.
- Comfortable using IT tools (e.g. Microsoft Office) and social media.
- Ability to organise and deliver events and courses.

Desirable Characteristics

- Creative ability in developing engaging, fun, and spiritually rich youth environments.
- Competence in social media content creation and scheduling.
- Understanding of youth discipleship and spiritual growth in young people.
- Experience using ChurchSuite or similar church management software.

Occupational Requirements

- Willingness to undergo enhanced DBS checks.
- Fluency in spoken and written English.
- Eligible to live and work in the UK.
- Willing to undertake necessary safeguarding and compliance training.

This post carries an occupational requirement under Schedule 9 of the Equality Act 2010 for the post holder to be a practising Christian.

JOB SPECIFICATION

Role Title: Youth Ministry Coordinator

Locations:

- The Guywood Centre, Guywood Lane SK6 4AN
- Romiley LifeCentre 1-5 Stockport Road, Romiley, SK6 4BN
- St Chads Church, Church Lane, Romiley SK6 4AA

Responsible to: Associate Vicar & Curate

Working Pattern

- Part-time (16–20 hours/week) – flexible pattern to be agreed.
- Will include evening and weekend commitments.

Remuneration

- £28,000 FTE plus workplace pension

Core responsibilities:

Leadership & Co-ordination

- Pray and seek God for a move of the Holy Spirit amongst young people in Romiley.
- Collaborate with the volunteer team, under the leadership of the curate, to establish vision, culture, and direction within the broader vision of St Chads.
- Assist in developing teaching syllabuses and new initiatives for youth ministry.
- Pray for and encourage the volunteer workforce to ensure the team is effectively recruited, trained, and empowered to implement the vision.
- Lead operational activities to ensure all groups are appropriately staffed.
- Maintain and develop a servant-led culture through leading, coaching, and modelling welcome and hospitality.
- Support ongoing team training and lead induction for new team members.
- Ensure safeguarding and health & safety policies are known, understood, and followed by all youth team members (in collaboration with the Head of Operations).

Key Duties and Relationships

- Be part of the Sunday and midweek youth teams.
- Plan and administrate special youth events alongside the youth team.
- Play a key part in coordinating pastoral support for individual young people, as appropriate and within safeguarding boundaries.

- Be an active, collaborative member of the St Chads Staff Team.
- Maintain strong communication and working relationships with other ministry leaders and parents.
- Communicate clearly with parents, both individually and corporately.
- Work with the Safeguarding Officer and clergy in careful managing of safeguarding disclosures or concerns.
- Maintain close links and understanding with our partnerships, specifically with the Cherry Tree Project.

Administration & Finance

- Manage volunteer rotas to ensure all ministry activities are adequately staffed.
- Coordinate publicity for youth events, including working with the Operations Team to update the website.
- Maintain and manage data (youth, families, volunteers) related to youth ministry, working with the Operations Team.
- Handle communications including emails, phone calls, and digital channels (social media, newsletters, etc.).
- Monitor and manage the youth ministry budget, ensuring accurate tracking of income and expenses.
- Work with the Head of Operations to support financial planning and budget reporting to the Parochial Church Council (PCC).

Health & Safety

- Ensure all youth activities comply with relevant policies and procedures (e.g. health & safety, food hygiene, safeguarding).
- Oversee risk assessments and their implementation for both regular and one-off events.
- Coordinate necessary training with the Head of Operations and Youth Ministry Lead.

General

- Undertake any necessary training associated with the role.
- Adhere to the health & safety policy of St Chads for personal and team wellbeing.
- Attend morning prayers in the LifeCentre when possible.
- Be a regular worshipper of St Chads Romiley.
- Undertake any other duties that may be reasonably required.

Diversity statement

St Chads is committed to equality of opportunity, free from unfair and unlawful discrimination.

ST CHADS EMPLOYMENT VALUES

The successful candidate will be working within the Staff Team of St Chads and sharing responsibility for setting the culture of how we expect our staff and leadership volunteers to work. We ask all our staff to agree to a shared set of values and we hope this also gives you a flavour of the culture we are seeking to build together.

Glorifying God

As members of staff, we commit to our lives bringing God glory. We don't work for pay, status or any other motive than to see God glorified. This includes:

Integrity

We commit to living out Christlike character and humbly seeking God's glory not selfish gain.

Worship

We also ask you to make a regular commitment to worshipping with God's people.

Openness and honesty

Telling the truth is important but honesty goes beyond that as a foundation. It also means encouraging transparency in how we work, collaborating with others, and authenticity in our interactions. It includes speaking well of one another and words that 'build up, not pull down'.

Maintaining healthy boundaries and enjoying life to the full

God values our whole lives, not just our paid work. We believe the invitation of following Jesus is an invitation to embrace life to the full. This means healthy and fruitful relationships, Sabbath and rest time, joy in leisure activity, a vibrant relationship with Jesus, and fruitful and effective work time. As we seek to help you make the most of your

employed work with us, we will also intentionally seek to support decisions that are a blessing to your life as a whole. This means helping you maintain a good work/life balance, honouring days off, and applying flexible work arrangements to help your personal relationships flourish.

Creation care

Part of our commitment to glorifying God is our commitment to care for his creation. We expect all staff members to be intentional in caring for creation in our work and use of resources.

Loving Community

The staff team is part of a wider leadership team and church family. We are building a

loving community at the heart of Romiley, with a vision to love Romiley. Within our working relationships this includes loving one another and keeping short accounts.

Embracing and resolving conflict

We want to 'do conflict' well as a team. This means sharing how we feel, raising and resolving concerns, contributing to decision making, valuing relationships, and committing to work towards the best outcome. We aim to resolve issues of conflict in a timely manner, recognising that latent conflict can be damaging to the team.

Safeguarding

Care for the safety of all our church is a priority; safeguarding goes beyond training and processes – it is an expression of love for our church family and local community.

Listening well

Our roles are relational within the team, the church, and the community. We want to be openhearted and undefended to complaints, concerns or criticism. As part of our commitment to safeguarding, we want to ensure anyone who feels hurt or powerless in a church context is listened to with care and respect.

Gossip and slander

Taking the above into account, we also recognise that in any community gossip and slander can be destructive. Listening to complaints, concerns, and criticism will also involve not being drawn into gossip, slander or negativity towards other people in our church family.

Intergenerational

St Chads is a church of all generations; this is both beautiful and brings challenges in variety of perception and priorities. Part of our commitment to loving community is to value people of all generations, seeking to listen and understand rather than judge, and seeking to bring unity across generational gaps wherever possible.

Fun!

We build loving community by enjoying life together, we want the office to be a place of laughter, lightness and joy.

Following Jesus

First and foremost, we are disciples of Jesus before any staff or leadership role. If we are not personally following Jesus, our lives and work will not be fruitful. We also believe that following Jesus' call to serve on staff will be part of his calling to grow as a disciple.

Jesus-centred

We follow Jesus by setting our sights on him; he is our focus and delight. Part of our team culture is to talk about Jesus as much as possible and share stories of what he's done.

Following his ways

We commit to living lives of surrender to Jesus as Lord and living our lives by the commands of the Bible, a commitment to pray regularly, and keep on seeking the power of the Holy Spirit.

Personal growth and learning

A life of discipleship is lifelong learning; we want you to be growing in your understanding of God's word and living with a teachable heart.

Giving and receiving feedback

We recognise that God wants us to thrive in our work roles and that stewarding the church's resources well involves us seeking to get better in what we do. We are all on a journey and none of us are perfect. We commit to offering feedback in a kind, regular, intentional, and generous manner, and to receiving feedback with a spirit of humility, curiosity, and gratitude.

Conclusion

Thank you for prayerfully reading this and considering this role. St Chads is a joyful and loving church with a passion to see young people know Jesus. We recognise the challenges of Christian ministry and so we can't promise an 'easy ride', but we can promise a loving community of disciples to walk alongside you as we seek to glorify God together.

